# **CHANGE ORDER APPROVAL FORM**

PROJECT: <u>Ar</u>	nerican Beach Well and Septic Tank Replacemen	t			
CHANGE ORDE	R NUMBER:6				
DATE: <u>6/24/2</u>	4				
CONTRACT NU	MBER:CM3171				
PURCHASE ORI	DER NUMBER (IF APPLICABLE):	<u>N/A</u>			
TO CONTRACT	OR: <u>U.S. Water Services Corporation</u>				
Description: Man	hole1.1 located at Lewis Street and Mary				
Reason for Chang correct the grade.	ge Order: <u>The elevation of the manhole was inco</u>	orrect and requir	ed coring of the manhole to		
Net Change by Pr	Sum evious Change Order/Supplemental Agreement. or to This Change Order	\$ \$ \$	_7,831,538.00 		
Amount of this C	hange Order (Add)	\$	3010.95		
New Contract Sur	n Including this Change Order	\$	_9,410,644.80		
Previous Substant	e will be increased or decreased (select one) ial Completion: <u>10/17/2024</u> Previous Final Completion: <u>N/A</u> New Final Com	Completion: <u>11</u> npletion: <u>N</u>	0days //16/2024 N/A		
K APPROVED BY:	Cluris Lacambra	DATE:	7/26/2024		
7/26/2024 APPROVED BY:	Department Head/Managing Agent Kanacı Kılmoc	DATE:	7/26/2024		
_	Procurement (luvis Lacambra				
<ul><li>APPROVED BY:</li><li>7/26/2024</li></ul>	Office of Management and Budget	_ DATE: _	7/26/2024		
APPROVED BY:	Denise C. May County Attorney	DATE:	7/29/2024		
APPROVED BY:		DATE	7/29/2024		
	County Manager				

APPROVED BY:	N/A	DATE:	
	Chairman		
ATTEST:	N/A	DATE:	
	John A. Crawford, Clerk of Courts		

\_\_\_\_\_

Account No(s). \_72005536-563552 SSRF3\_

### SECTION 00 63 63

# CHANGE ORDER REQUEST FORM

(Instructions on 00 63 63-2) No. 6				
PROJECT DATE OF ISSUANCE EFFECTIVE DATE 5/1/2023				
AMERICAN BEACH WATER AND SEWER DISTRICT				
COUNTY Contract / Purchase Order No.: CM3171 CONTRACTOR U.S. Water Services Corporation	ENGINEER / ARCHITECT Wade Trim/FGUA			
You are directed to make the following changes in the Contract Do	cuments.			
CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:			
Original Contract Price	Original Contract Times			
\$ <u>7,831,538.00</u>	Ready for Final Payment: 01/07/24 580 days (days and dates)			
Net change from previous Change Orders No. 0 to No 5	Net change from previous Change Orders No.0 to No.5			
\$1,576,095.85	214 (days)			
Contract Price prior to this Change Order \$ 9.407.633.85	Contract Times Prior to this Change Order			
· <u>···································</u>	Substantial Completion: 10/17/2024 (864) days)			
	Final Payment: <u>11/16/2024 (894 days)</u> (days and dates)			
Net Increase (decrease) of this Change Order	Net Increase (decrease) of this Change Order			
\$ <u>\$3010.95</u>	(days)			
Contract Price with all approved Change Orders \$ 9,410,644.80	Contract Times with all approved Change Orders			
97,73,9, <b>777,0</b> 0	Substantial Completion: 10/17/2024 (864 days)			
	Final Payment: <u>11/16/2024 (894 days)</u> (days and dates)			
RECOMMENDED: By: <u>Teresa</u> <u>Arby-BUttler</u> Engineer/Architect (Author/red Signature) Signature)	(Authorized Signature) ACCEPTED: ByZ Muthorized Contractor (Authorized			
Date: 06.24.24 Date: 6	24.24 Date: 6/10/24			
CHANGE ORDER INSTRUCTIONS				

### A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed, any effect of a Change Order, thereon, should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract

Times, a Field Order may be used.

# B. COMPLETING THE CHANGE ORDER FORM

Engineer / Architect / Etc. initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from the County or both.

Once Engineer / Architect / Etc. has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to the County for approval. Engineer should make distribution of executed copies after approval by the County.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.

#### END OF SECTION



# Change Order #6

US Water Corporation 939 Cross Bayou Blvo Port Richey, Florida, 3	I	
Project Number: J0	ican Beach Well and Septic Tar 21922001 ultiple Locations on Project	k Replacement Name: Scott Anaheim Title: Senior Project Manager Email: sanaheim@uswatercorp.net Phone: 863-712-8211
The contractor agrees for the following chan	to perform, and the owner agre ges to this contract.	es to pay Plans Attached
Ordered By:	Customer Order:	Specifications Attached
Description of Work		Amount
	ewis ST and Mary elevation was ir during approval of submittals.	correct and required coring of manhole to correct grade. The
Negative changes will	lower the overall contract	Requested Amount of Change \$3010.95
price requiring no add	tional payment by the owner.	

				US WATE	R				
88. St.	JOCARAT		American	Beach Water & Sen		and Septic T	ank Phase O	ut Progra	m
						and septic it		attroph	
PREPARED FOR :	FGUA/Nassau	PREPARED BY:	Scott Anaheim	DATE:	11	/17/2023	Change Order		#6
	LABOR	DESCRIPTION OF	WORK		Standard Hours	Overtime Hours	Base Rate	Overtime Rate	TO
	AGER (Scott Anaheim)			TRANSFER AND	5	Market and	\$ 154.17	1	\$ 770.85
INSPECTOR				State of the state of the	the second s				
							Labor Subtotal		
							Mark Up		
							Labor Total		\$ 770.8
	MATERIALS		DESC	RIPTION	QTY	UNIT COST			TOT
							Material Subtot	al .	\$
							Tax		\$
							Mark Up		\$
									1.1
									1945 - 19
							TOTAL C	OST	\$ 0.00
EQUIPMENT					QTY	UNIT COST	WEEK	5	TOT
							Tax		
							Mark Up	5%	
							Equipment Total		
GENERAL CON	DITIONS		DESCR	UPTION	QTY.	UNIT COST	WEEK	5	
Bond Increase							Tax		\$ 16.8
US Water Corp	Mark Up-subcontract						Mark Up	5%	\$ 105.8
									August and
							Total Cost		\$122.73
SUBCONTRACT	ORS		DESCR	UPTION	QTY. Rate	UNIT COST	WEEK	5	тоти
GWP									\$ 2,117
						CAPETY S.	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		s
								-	Section 2012
									and the second
							Subcontractor Su	btotal	\$2,117.3
SUMMARY									
Coring MH	1.1				Remaining All	owance overage	( Mobve from C	0#3)	
					Subcontractors				\$ 2,117.
					Material				\$
					US Water Labor General Condit				\$ 770.
						10.03			\$ 122
					Li aumment				\$
					Equipment	and a second derivation of the second			
					Equipment				
					Equipment				
					Equipment				
							subtotal		\$ 3010.95
							subtotal Tota		\$ 3010.95 \$3,010.95

# GWP CONSTRUCTION INC - T&M COST BREAKDOWN

# WORK PERFORMED

Coring Manhole 1.1

Date : 08/10/2023

### COST CALCULATION-

Description						
Labor	<b>Total Hours</b>		Unit		ude direct labor	Cost
Superintendent	3		Hrs	\$	47.57	\$142.70
Foreman	3		Hrs	\$	44.04	\$132.13
Trackhoe Operator	3		Hrs	\$	46.54	\$139.63
Trackhoe Operator	0		Hrs	\$	46.54	\$0.00
Pipelayer	3		Hrs	\$	35.23	\$105.70
Loader Operator	3		Hrs	\$	31.71	\$95.13
Labor	3		Hrs	\$	31.71	\$95.13
			Current	Daily Labor Co	ost-	\$710.42
Equipment					Documente	d Hourly costs
Crew Truck with Trailer	3		HR		\$46.00	\$138.00
Trailer	3		HR		\$1.48	\$4.44
Work <b>⊤ruc</b> k	3		HR		\$42.34	\$127.02
210 Deere Excavator	3		HR		\$78.33	\$235.00
135 Deere Excavator	0		HR		\$70.33	\$0.00
524K Deere Loader	0		HR		\$80.22	\$0.00
50 Deere Excavator	0		HR		\$61.78	\$0.00
Skid Steer	0		HR		\$17.53	\$0.00
Roller 48"	0		HR		\$15.47	\$0.00
Trench Boxes	0		HR		\$48.42	\$0.00
			Total Eq	uip Cost-		\$504.46
Housing						
Camper x 2 each		3	HR		\$12.00	\$36.00
Camper Spaces		3	HR		\$30.10	\$90.30
Per Diem		3	HR		\$16.67	\$50.01
			Hourly H	lousing total-		\$176.31
Subcontractor						
Per Diem		1	EA		\$450.00	\$450.00
			Hourly S	ubcontractor	the state of the s	\$450.00
						\$1,841.19
			Allowab	le Markup 15	%	\$276.18
			Total Co	AND INCOMENTATION OF THE OWNER WATER OF THE OWNER OWN	er a state de la state	\$2,117.37

# RIDER

### TO BE ATTACHED TO AND FORM PART OF

Performance and	Payment Bonds		NO.	2330540
IN FAVOR OF	American Beacl	(Bond Type) Water and Sewer District, Nassau County Board of County Commissi	ioners	(Bond Number)
ON BEHALF O	F U. S. Water	(Obligee) Services Corporation		
EFFECTIVE	May 10, 2022	(Principal)		
	and the second se	(Original Effective Date)		

**PROJECT:** American Beach Water and Sewer District Well and Septic Tank Phase Out Program, Bid Number: NC21-029-ITB, Nassau County, Florida

IT IS AGREED THAT, in consideration of the original premium charged for this bond, and any additional premium that may be properly chargeable as a result of this rider.

The Surety, \_\_\_\_\_\_ Swiss Re Corporate Solutions America Insurance Corporation hereby gives its consent to change; Contract Amount/Bond Amount

(of) the attached bond FROM: \$9,407,633.85

TO: \$9,410,644.80

REASON: To include changes to the contract through and including Change Order No. 6

EFFECTIVE: June 18, 2024

PROVIDED, however that the attached bond shall be subject to all its agreements, limitations, and conditions except as herein expressly modified, and that the liability of the Surety as changed by this rider shall not be cumulative.

SIGNED, AND SEALED this	18th day of	June, 2024
U. S. Water Services Corporation	NICONIC AND	Swiss Re Corporate Solutions America Insurance Corporation
Principal	E SE	Al String Frank and the sound of the sound o
By: Compereme	ers Presider	April Lively, Attorney in Fact Inquiries: (407) 834-0022

#### SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC") SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC") WESTPORTINSURANCE CORPORATION ("WIC")

#### GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri. and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make. constitute and appoint:

BRYCE R. GUIGNARD, APRIL L. LIVELY, JENNIFER L. HINDLEY, MARGIE L. MORRIS, DEBORAH ANN MURRAY,

M. GARY FRANCIS, CHRISTINE MORTON, KELLY PL	HELAN, ALLYSON FOSS WING, DAVID TURCIOS,
and WESLEY MATT ADCOCK	JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

### TWO HUNDRED MILLION (\$200,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with **B**<sub>2</sub> and to any bond, undertaking or contract of surety to which it is attached."

SEAL 1973	SEAL	By Andrew Skinger Streepresident of SRCSAIC & Senior Vice President of SRCSPIC & Senior Vice President of WIC By August August Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC & Vice President of SRCSAIC & Vice President of SRCSPIC & Vice President of WIC	Surger State
		& vice president of wic	

IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this<u>26TH</u> day of <u>APRIL</u> 20 24

85

State of Illinois County of Cook Swiss Re Corporate Solutions America Insurance Corporation Swiss Re Corporate Solutions Premier Insurance Corporation Westport Insurance Corporation

On this 26TH day of <u>APRIL</u>, 20 24, before me, a Notary Public personally appeared <u>Erik Janssens</u>, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and <u>Gerald Jagrowski</u>, Vice President of SRCSAIC and Vice President of SPCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective of mpanies.

11x

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRGALC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 18th day of June , 20 24.



Jeffrey Goldberg, Senior Vice President & Assistant Secretary of SRCSAIC and SRCSPIC and WIC

# DocuSign

#### **Certificate Of Completion** Envelope Id: 6C4179F0894B4A1E9B7F4410B64E4DA8 Status: Completed Subject: Complete with Docusign: US Water CM3171 CO#6 Source Envelope: Document Pages: 9 Signatures: 5 Envelope Originator: Certificate Pages: 6 Initials: 2 Tracy Poore AutoNav: Enabled tpoore@nassaucountyfl.com IP Address: 50.238.237.26 Envelopeld Stamping: Enabled Time Zone: (UTC-05:00) Eastern Time (US & Canada) **Record Tracking** Status: Original Holder: Tracy Poore Location: DocuSign 7/26/2024 8:27:13 AM tpoore@nassaucountyfl.com Signer Events Signature Timestamp Tracy Poore Sent: 7/26/2024 8:36:28 AM 1₽ Viewed: 7/26/2024 8:36:46 AM tpoore@nassaucountyfl.com OMB Admin Signed: 7/26/2024 8:36:50 AM Nassau County BOCC Signature Adoption: Pre-selected Style Security Level: Email, Account Authentication Using IP Address: 50.238.237.26 (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign **Robert Companion** Sent: 7/26/2024 9:21:30 AM Rí, RCompanion@nassaucountyfl.com Viewed: 7/26/2024 9:37:57 AM Deputy County Manager - County Engineer Signed: 7/26/2024 9:38:31 AM Nassau County BOCC Signature Adoption: Pre-selected Style Security Level: Email, Account Authentication Using IP Address: 50.238.237.26 (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign chris lacambra Sent: 7/26/2024 8:36:51 AM Chris Lacambra clacambra@nassaucountyfl.com Resent: 7/26/2024 9:38:33 AM **OMB** Director Viewed: 7/26/2024 9:49:04 AM Nassau County BOCC Signed: 7/26/2024 9:49:43 AM Signature Adoption: Pre-selected Style Security Level: Email, Account Authentication Using IP Address: 50.238.237.26 (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign Lanaee Gilmore Sent: 7/26/2024 9:49:45 AM Kanace Milmore lgilmore@nassaucountyfl.com Viewed: 7/26/2024 5:39:06 PM **Procurement Director** Signed: 7/26/2024 5:39:10 PM Nassau County BOCC Signature Adoption: Pre-selected Style Security Level: Email, Account Authentication Using IP Address: 50.238.237.26 (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Signer Events	Signature	Timestamp
Denise C. May dmay@nassaucountyfl.com County Attorney	Denise C. May	Sent: 7/26/2024 5:39:13 PM Viewed: 7/29/2024 8:19:27 AM Signed: 7/29/2024 8:19:53 AM
Nassau County BOCC Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco Pope, AICP		Sent: 7/29/2024 8:19:56 AM
tpope@nassaucountyfl.com		Viewed: 7/29/2024 8:45:09 AM
County Manager Nassau County BOCC		Signed: 7/29/2024 8:45:15 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Chattan	Timestamp
	Status	Timestamp
Clerk Admin		Sent: 7/29/2024 8:45:17 AM
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Envelope Summary Events	Status	Timestamps
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Envelope Updated	Security Checked	7/26/2024 9:21:30 AM
Certified Delivered	Security Checked	7/29/2024 8:45:09 AM
Signing Complete	Security Checked	7/29/2024 8:45:15 AM
Completed	Security Checked	7/29/2024 8:45:19 AM
Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

## ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

## **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

# All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows: To contact us by email send messages to: bsimmons@nassaucountyfl.com

### To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <u>https://support.docusign.com/guides/signer-guide-signing-system-requirements</u>.

### Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.